



ANNUAL PROCUREMENT PLAN FOR FY 2016

| Code (PAP) | Procurement Program/Project | PMO/End-User | Mode of Procurement | SCHEDULE FOR EACH PROCUREMENT ACTIVITY | | | | Source of Funds | Estimated Budget (PHP) | | CO | Remarks (brief description of Program/Project) | |
|--|--|---------------|-------------------------------|---|------------------|-----------------|------------------|-----------------|------------------------|--------------|--------------|--|--|
| | | | | Adm/Post of IB/REI | Sub/Open of Bids | Notice of Award | Contract Signing | | Total | MOOE | | | |
| 2016 CURRENT APPROPRIATIONS | | | | | | | | | | | | | |
| MAINTENANCE AND OTHER OPERATIONS EXPENSES (MOOE) | | | | | | | | | | | | | |
| 301010002 | A. Common-Use Supplies and Equipment | FAD/CISD/ SSD | PS-DBM | To be procured at Procurement Service pursuant to Section 53.5 of the IRR of R.A. No. 9184 | | | | GoP | 591,266.00 | 591,266.00 | | Various common-use office supplies available at PS for all units of PSHS-CMC | |
| 301010002 | B. Common Supplies, Materials and Equipment 1. Office Supplies/Materials not available at PS but regularly purchased from other sources | FAD/CISD/ SSD | PB/NP (Small Value)/ Shopping | Not Applicable. To be procured by the Procurement Unit as delegated by the BAC. | | | | GoP | 226,593.35 | 226,593.35 | | Procurement of various office supplies/needed for the day to day requirements of PSHS-CMC. | |
| 301010002 | 2. Checkbooks | FAD | NP (Agency-to-Agency) | Not Applicable. Identified as Accountable Forms. To be procured to the Government Servicing Bank/Recognized Government Printers pursuant to Section 53.5 of the IRR of R.A. 9184 an GPPB Resolution No. 05-2010 dated October 29, 2010. | | | | GoP | 17,000.00 | 17,000.00 | | | |
| 301010002 | 4. Drugs and Medicines | SSD | NP (Small Value)/ Shopping | Not Applicable. To be procured by the Procurement Unit as delegated by the BAC. | | | | GoP | 136,430.00 | 136,430.00 | | | |
| 301010002 | Medical, Dental and Laboratory Supplies | CISD/SSD | | | | | | GoP | 401,493.71 | 397,993.71 | | | |
| 301010002 | Textbooks and Instructional Materials | CISD | PB/NP/DC | | | | | GoP | 2,363,200.00 | 2,363,200.00 | | | |
| 301010002 | Fuel, Oil and Lubricants | FAD | NP (Small Value) | | | | | GoP | 300,000.00 | 300,000.00 | | Supply of petroleum, oil and lubricants. | |
| 301010002 | ICT Office Supplies | FAD/CISD/ SSD | PB/NP/DC | | | | | GoP | 472,226.63 | 472,225.63 | | | |
| 301010002 | Other Supplies | FAD/CISD/ SSD | PB/NP/DC | | | | | GoP | 702,810.51 | 702,810.51 | | Provision for unforeseen emergencies and contingencies not included in PPMFs and | |
| 301010002 | Provision for unforeseen contingencies on supplies and materials | FAD/CISD/ SSD | PB/NP/DC | | | | | GoP | 591,300.00 | 591,300.00 | | | |
| 301010002 | C. UTILITIES Electric/Power Supply | FAD | Direct Contracting | | | | | GoP | - | 1,750,000.00 | 1,750,000.00 | | CMC Wide power supply/consumption |
| 301010002 | D. COMMUNICATION SERVICES Postage, Deliveries and Courier Services | FAD | NP (Agency-to-Agency) | | | | | GoP | - | 36,000.00 | 36,000.00 | | Postage, delivery and courier requirements of PSHS-CMC |
| 301010002 | Telephone- Mobile | FAD | Direct Contracting | | | | | GoP | 85,000.00 | 85,000.00 | | | |
| 301010002 | Telephone- Landline | FAD | | | | | | GoP | 30,000.00 | 30,000.00 | | | |
| 301010002 | Internet Subscription Expenses | FAD | | | | | | GoP | 510,000.00 | 510,000.00 | | | |
| 301010002 | E. ADVERTISING Publication/Posting of Notices to Newspaper/Gazette | FAD | NP (Small Value) | | | | | GoP | 12,000.00 | 12,000.00 | | Bidding for the security services for cy 201 | |
| 301010002 | F. PRINTING AND PUBLICATION Printing of school paper | SSD | NP (Small Value) | | | | | GoP | 132,300.00 | 132,300.00 | | | |
| 301010002 | Printing of tarpaulin, fliers | SSD | NP (Small Value) | | | | | GoP | 5,000.00 | 5,000.00 | | | |
| 301010002 | G. REPRESENTATION EXPENSES Food | FAD/CISD/ SSD | NP (Small Value) | | | | | GoP | 290,000.00 | 290,000.00 | | | |
| 301010002 | Accommodation | FAD/CISD/ SSD | NP (Small Value) | | | | | GoP | - | - | | | |
| 301010002 | H. TRANSPORTATION AND DELIVERY EXPENSES I. RENT | FAD/CISD/ SSD | NP/DC | | | | | GoP | 27,000.00 | 27,000.00 | | | |
| 301010002 | Vehicle | FAD/CISD/ SSD | NP/DC | | | | | GoP | - | - | | | |
| 301010002 | J. SUBSCRIPTIONS Daily Subscription of Newspapers | FAD/CISD/ SSD | NP/DC | | | | | GoP | 87,000.00 | 87,000.00 | | | |
| 301010002 | Subscription of Magazines | FAD/CISD/ SSD | NP/DC | | | | | GoP | 150,000.00 | 150,000.00 | | | |
| 301010002 | K. PROFESSIONAL SERVICES Legal Services | FAD | NP/DC | | | | | GoP | - | - | | | |
| 301010002 | Auditing Services | FAD | NP/DC | | | | | GoP | 24,000.00 | 24,000.00 | | Solicitor General's lawyers expenses representing CMC in cases filed in court | |
| 301010002 | Other Professional Services | FAD | NP/DC | | | | | GoP | 48,000.00 | 48,000.00 | | | |
| 301010002 | L. GENERAL SERVICES | FAD | | | | | | GoP | 900,000.00 | 900,000.00 | | job contract workers, facilitator for the activities on SMT, Humanities and FAD | |
| 301010002 | Janitorial Services | FAD | PB | | | | | GoP | - | - | | Provision of 7-8 janitors/attendants | |

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|------------|--|---------------|---------------------|--|------------------|-----------------|------------------|-----------------|------------------------|----------------------|----------------------|--|
| | | | | Add/Post of IB/REI | Sub/Open of Bids | Notice of Award | Contract Signing | | Total | MOOE | CO | |
| 301010002 | Security Services | FAD | PB | 10/3/2016 | 10/23/2016 | 12/15/2016 | 12/20/2016 | GoP | 2,454,000.00 | 2,454,000.00 | | Provision of 12 security guards |
| 301010002 | Other General Services | FAD | NP/DC | | | | | GoP | 230,000.00 | 230,000.00 | | Job contract drivers and utility workers |
| 301010002 | M. REPAIR AND MAINTENANCE | | | | | | | | | | | |
| 301010002 | School Buildings and Structures | FAD | NP (Small Value) | | | | | GoP | 383,000.00 | 383,000.00 | | Maintenance of academic, dorm and administrative buildings |
| 301010002 | Other Machines and Equipment | FAD | NP (Small Value) | | | | | GoP | 14,000.00 | 14,000.00 | | Repair and maintenance of water pump, generators and maintenance equipment |
| 301010002 | Office Equipment | FAD | NP (Small Value) | | | | | GoP | 94,000.00 | 94,000.00 | | Repairs and maintenance of copiers, tables, chairs and other various office equipment/appliances (as needed) |
| 301010002 | ICT Equipment | FAD | NP (Small Value) | | | | | GoP | 75,000.00 | 75,000.00 | | repairs and maintenance of computers and its peripherals |
| 301010002 | Technical & Scientific Equipment | FAD | NP (Small Value) | | | | | GoP | 50,000.00 | 50,000.00 | | repairs and maintenance of laboratory equipments |
| 301010002 | Motor Vehicle | FAD | NP (Small Value) | | | | | GoP | 144,000.00 | 144,000.00 | | Purchase of tires and other maintenance works of motor vehicle to include labor, materials and kilometer check-up for existing vehicles |
| | N. TAXES, INSURANCE PREMIUMS AND OTHER FEES | | | | | | | | | | | |
| 301010002 | Insurance Expenses | FAD | Direct Contracting | | | | | GoP | 503,000.00 | 503,000.00 | | Registration and insurance of motor vehicle |
| 301010002 | Fidelity Bond Premium | FAD | Direct Contracting | | | | | GoP | 93,000.00 | 93,000.00 | | Insurance of CMC Properties (Buildings) |
| 301010002 | Taxes, Duties and Licenses | FAD | Direct Contracting | | | | | GoP | 5,000.00 | 5,000.00 | | |
| | TOTAL MOOE, 2016 CURRENT APPROPRIATIONS | | | | | | | | 14,824,619.20 | 14,821,119.20 | | |
| | CAPITAL OUTLAY - EQUIPMENT | | | | | | | | | | | |
| 301010002 | Office Equipment | FAD/CISD/ SSD | PB/NP | | | | | GoP | 647,435.00 | | 647,435.00 | purchase of television, drum set, DSLR camera, photocopying machine and LCD |
| 301010002 | Furniture and Fixtures | FAD/ SSD | NP (Small Value) | | | | | GoP | 26,000.00 | | 26,000.00 | purchase of sala set |
| 301010002 | IT Equipment and Software | FAD/CISD/ SSD | PB/NP (Small Value) | | | | | GoP | 1,674,000.00 | | 1,674,000.00 | purchase of various computers, laptops and printers |
| 301010002 | Technical & Scientific Equipment | CISD | PB/NP (Small Value) | | | | | GoP | 2,127,565.00 | | 2,127,565.00 | purchase of various laboratory equipments |
| 301010002 | Other Machines and Equipment | FAD | Shopping | | | | | GoP | 40,000.00 | | 40,000.00 | purchase of brush cutter |
| | TOTAL CO-EO, 2016 CURRENT APPROPRIATIONS | | | | | | | | 4,515,000.00 | | 4,515,000.00 | |
| | CAPITAL OUTLAY - LOCALLY FUNDED PROJECTS | | | | | | | | | | | |
| 403040000 | Completion of Road Network/Site Development-Phase 4 | FAD | Public Bidding | | | | | GoP | 7,250,000.00 | | 7,250,000.00 | |
| 404101000 | Completion of Power Distribution Line and Communication Systems, Phase 3 | FAD | Public Bidding | | | | | GoP | 1,500,000.00 | | 1,500,000.00 | |
| 401030003 | Completion of School Canteen, Phase 2 | FAD | Public Bidding | | | | | GoP | 2,000,000.00 | | 2,000,000.00 | |
| 401030003 | Completion of Multi-purpose Gymnasium, Phase 4 | FAD | Public Bidding | | | | | GoP | 6,000,000.00 | | 6,000,000.00 | |
| 401010001 | Completion of New Academic Building 3 | FAD | Public Bidding | | | | | GoP | 32,000,000.00 | | 32,000,000.00 | |
| 401060001 | Construction of Dormitory Building III and Function Hall | FAD | Public Bidding | | | | | GoP | 20,000,000.00 | | 20,000,000.00 | |
| | TOTAL CO-LFP, 2016 CURRENT APPROPRIATIONS | | | | | | | | 67,750,000.00 | | 67,750,000.00 | |
| | 2015 CONTINUING APPROPRIATIONS | | | | | | | | | | | |
| | MAINTENANCE AND OTHER OPERATIONS EXPENSES (MOOE) | | | | | | | | | | | |
| 301010002 | Medical, Dental and Laboratory Supplies | CISD/SSD | SVP/Shopping | | | | | GoP | 893,800.00 | | 893,800.00 | Purchase of medical, dental and laboratory supplies for CST and Mat/Physics |
| 301010002 | Drugs and Medicines | SSD | Shopping | | | | | GoP | 48,000.00 | | 48,000.00 | Purchase of drugs and medicines for Clinic and Dormitories |
| 301010002 | Other Supplies | FAD/SSD | SVP/Shopping | | | | | GoP | 422,000.00 | | 422,000.00 | Purchase of psychological test materials, GAD supplies and equipment, bulletin board cabinets, trashbox and glassboards and whiteboards for classrooms and cabinet for |

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|------------|--|--------------|---|--|------------------|-----------------|------------------|------------------------|----------------------|----------------------|---|
| | | | | Adap/Post of IB/REI | Sub/Open of Bids | Notice of Award | Contract Signing | Total | MOOE | CO | |
| 301010002 | Repairs & Maint - Motor Vehicles | FAD | Shopping | | | | | 10,000.00 | 10,000.00 | | repairs and maintenance of three motor vehicles |
| 301010002 | Repairs & Maint - Office Equipment | FAD | Shopping/Direct Contracting | | | | | 50,000.00 | 50,000.00 | | repairs and maintenance of copiers and office equipment |
| 301010002 | Repairs & Maint - Other Machines | FAD | Shopping | | | | | 10,000.00 | 10,000.00 | | repairs and maintenance of brush cutter |
| 301010002 | Repairs & Maint - School Buildings | FAD | Public Bidding | | | | | 1,590,030.00 | 1,590,030.00 | | tiling works of classrooms and veranah blinds for offices and classrooms |
| 301010002 | Repairs & Maint - Furnitures & Fixtures | FAD | Shopping | | | | | 100,000.00 | 100,000.00 | | repairs and maintenance of classroom chairs, blackboards |
| 301010002 | Printing of Students' Handbooks | SSD | Shopping | | | | | 30,000.00 | 30,000.00 | | printing of Students' Handbooks |
| 301010002 | Printing of laym | SSD | Shopping | | | | | 22,050.00 | 22,050.00 | | printing of school publication |
| 301010002 | Textbooks and Instructional Materials | CISD | Public Bidding/ Direct Contracting/ SYP | | | | | 1,000,000.00 | 1,000,000.00 | | purchase of additional textbooks and instructional materials for K-12 requirement |
| | TOTAL MOOE, 2015 CONTINUING APPROPRIATIONS | | | | | | | 4,175,880.00 | 4,175,880.00 | | |
| | CAPITAL OUTLAY - EQUIPMENT (USE OF INCOME) | | | | | | | | | | |
| 301010002 | Office Equipment | CCD | Shopping | | | | | 43,000.00 | | 43,000.00 | purchase of aircon and television set |
| 301010002 | Furnitures and Fixtures | CISD/SSD | NP (Small Value) | | | | | 207,000.00 | | 207,000.00 | purchase of sofa set, bulletin board, hospital bed, lounging sofa and laboratory tables |
| | TOTAL CO-EO, 2015 CONTINUING APPROP. USE OF INCOME | | | | | | | 250,000.00 | | 250,000.00 | |
| | CAPITAL OUTLAY - LOCALLY FUNDED PROJECTS | | | | | | | | | | |
| 403040005 | Completion of Road Network/Site Development-Phase 3 | FAD | Public Bidding | | | | | 7,250,000.00 | | 7,250,000.00 | |
| 404010002 | Completion of Power Distribution Line and Communication Systems, Phase 2 | FAD | Public Bidding | | | | | 4,500,000.00 | | 4,500,000.00 | |
| 401030023 | Completion of School Canteen | FAD | Public Bidding | | | | | 60,980.00 | | 60,980.00 | |
| 401030015 | Completion of Multi-purpose Gymnasium, Phase 3 | FAD | Public Bidding | | | | | 9,630,672.71 | | 9,630,672.71 | |
| | TOTAL CO-LFP, 2015 CONTINUING APPROPRIATIONS | | | | | | | 11,750,000.00 | | 21,441,252.71 | |
| | TOTAL, ANNUAL PROCUREMENT PLAN FOR FY 2016 | | | | | | | 103,265,499.20 | 18,996,999.20 | 93,966,252.71 | |

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