

**PHILIPPINE SCIENCE HIGH SCHOOL SYSTEM**  
**CAMPUS: \_\_\_\_\_**

**RESIDENCE HALL CONTRACT**

**SY \_\_\_\_\_**

(Please accomplish in three (3) copies)

I, \_\_\_\_\_, \_\_\_\_\_ years old with home address \_\_\_\_\_

and in consideration of my application for accommodation to the PSHS - \_\_\_\_\_ Residence Hall, do hereby agree and bind myself and my parents/ guardian to the following terms and conditions:

1. that the Residence Hall accommodation is **NOT A RIGHT** but a **PRIVILEGE**, and that I can be asked **to leave anytime** during the school year for cause or if the management believes that my continued stay in the Residence Hall will be detrimental to the welfare of others;
2. that the management reserves the right **NOT to accept me the following school year due to lack of space, unsatisfactory behavior, and/or mental/ psychological/ physical/ emotional health concerns;**
3. that any physical, psychological, mental, and/or emotional injury, harm, stress, or accident that would happen to me as a result to whatever violations/ misbehavior I have done, PSHS \_\_\_\_\_ - Residence Hall and its management will not be held accountable and liable to it;
4. that I acknowledge that all properties issued to me by the PSHS \_\_\_\_\_ - Residence Hall by virtue of this contract are in good order and condition of which I am accountable; that upon termination of this contract, I shall return said properties in good condition and render proper accounting thereof;
5. that I shall secure a permit from the Residence Hall Manager to bring appliances/ electrical devices by filling out the prescribed form;
6. that I shall pay Php \_\_\_\_\_ per month as lodging fee;
7. that I shall pay an appliance fee of Php \_\_\_\_\_ for electrical consumption for every gadget used such as but not limited to electric fan, study lamp, cellular phone charger, power bank, and laptop/ tablets/ notepads and the like; that I shall not use any other electrical appliance/s **unless authorized in writing by the Residence Hall Management** and such appliance/s or gadgets are subject to the rules and regulations promulgated;

8. that I shall still pay the lodging fee and fees declared in the list of appliances/electrical devices form even if I intend to be an extern on some days or months but still have an intention to go back within the school year;
9. that I shall pay the school for whatever damages that I may cause to the dormitory building and/or its facilities due to my fault or that of my visitors;
10. that the management **reserves the right to transfer me to another room, bed, or facility any time during the school year;**
11. that I am required to take out all of my belongings if ever the Management decides to transfer to another room, bed, or facility;
12. that the management will **NOT be liable** to any loss or damage of my personal belongings or properties. I will be the one responsible of my valuables at all times;
13. that I shall observe good housekeeping rules such as keeping **my designated area** (bed and storage spaces) **clean and orderly at all times and the like;** that my designated area **shall be available for inspection everyday** by the staff or by the school authorities;
14. that I will use my gadget subject to existing campus residence hall policy on device use;
15. that I shall observe the time in going in and out of the Residence Hall daily;
16. that I shall go home or stay with my parents/ guardians/ foster parents on weekends (Saturday & Sunday) and/or holidays and shall return punctually either on Sunday and/or holidays not later than 7:00 p.m. or on Monday not earlier than 5:00 a.m. but not later than 6:00 a.m. including holidays;
17. that I shall go home or stay with my parents/guardians/foster parents immediately when I am sick, and/or due to other critical circumstances that need my parents' supervision as identified by the school authority;
18. that I shall observe the **curfew** set for interns **at 7:00 p.m.** daily;
19. that I **shall clean my designated area, and be responsible for the** repair of the facilities that I damaged, replace unserviceable padlocks, and take out all my personal belonging from the PSHS \_\_\_\_\_ - Residence Hall the moment I check out, or as instructed by the Residence Hall Management;
20. that my **parents/guardians will be aware of the school and dormitory policies stated in the PSHS \_\_\_\_\_ - Residence Hall handbook, amendments, and PSHS Code of Conduct,** and will also remind me to **be always at my best behavior** during the whole period of this contract;
21. that my stay in the residence hall may be temporarily suspended, pending the result of any discipline case investigation;

22. that this privilege to stay at the PSHS \_\_\_\_\_ - Residence Hall is granted from \_\_\_\_\_ to \_\_\_\_\_ or after the last day of the final examinations/ recognition day/ graduation day of SY \_\_\_\_\_ whichever is earlier.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, year \_\_\_\_\_.

We have read and AGREED with the terms and conditions mentioned in this contract, and also read the necessary documents in order to be aware with policies, rules and regulations, in result of having an atmosphere of study, secured facilities, healthy and safety environment, and a good social relation to all people in the PSHS \_\_\_\_\_ - Residence Hall.

\_\_\_\_\_  
Signature over Printed Name of Intern

Attested by:

\_\_\_\_\_  
Signature of Parent/Guardian over Printed Name

\_\_\_\_\_  
Residence Hall Head

\_\_\_\_\_  
Campus Director

**ACKNOWLEDGEMENT**

**BEFORE ME**, a notary public for and in \_\_\_\_\_ (City/ Municipality, Province) this \_\_\_\_<sup>th</sup> day of \_\_\_\_\_, 20\_\_\_\_, personally appeared:

Name	CTC No., Date & Place of Issue

known to me to be the same persons who executed the foregoing RESIDENCE HALL CONTRACT consisting of \_\_\_\_\_ pages including this Acknowledgement and they acknowledged to me that the same is their free and voluntary act and deed.

**WITNESS MY HAND AND SEAL** on the date and at the place first above written.

**NOTARY PUBLIC**

Doc. No. \_\_\_\_\_;

Page No. \_\_\_\_\_;

Book No. \_\_\_\_\_;

Series of 20\_\_\_\_\_.