

## ***Section III. Bid Data Sheet***

### **Notes on the Bid Data Sheet**

This Section is intended to assist the Procuring Entity in providing the specific information in relation to corresponding clauses in the ITB, and has to be prepared for each specific procurement.

The PROCURING ENTITY should specify in the BDS information and requirements specific to the circumstances of the Procuring Entity, the processing of the procurement, the applicable rules regarding Bid price and currency, and the Bid evaluation criteria that will apply to the Bids. In preparing this Section, the following aspects should be checked:

- (a) Information that specifies and complements provisions of Section II. Instructions to Bidders must be incorporated.
- (b) Amendments and/or supplements, if any, to provisions of Section II. Instructions to Bidders as necessitated by the circumstances of the specific procurement, must also be incorporated.

For foreign-assisted projects, the Bid Data Sheet to be used is provided in Section X-Foreign-Assisted Projects.

# Bid Data Sheet

ITB Clause	
1.1	<p>The PROCURING ENTITY is <i>Philippine Science High School – Central Mindanao Campus</i>.</p> <p>The name of the Contract is <i>Rehabilitation of School Buildings (Design and Build Scheme)</i>.</p> <p>The identification number of the Contract is <i>CMC INFRA 19-11-014</i>.</p>
2	<p>The Funding Source is:</p> <p>The Government of the Philippines (GOP) through <i>National Expenditure Program FY 2020 intends to apply the sum of Nineteen Million Six Hundred Thousand Pesos Only (Php 19,600,000.00)</i>.</p> <p>The name of the Project is <i>Rehabilitation of School Buildings (Design and Build Scheme)</i>.</p>
3.1	No further instructions.
5.1	No further instructions.
5.2	Bidding is restricted to eligible bidders as defined in ITB Clause 5.1.
5.4	Must have an experience of having completed a Single Largest Completed Contract (SLCC) that is similar to the project to be bid, equivalent to at least 50% of the ABC within 10 years from the date of opening of bids.
8.1	Subcontracting is not allowed.
8.2	Not applicable.
9.1	The Procuring Entity will hold a pre-bid conference for this Project on December 6, 2019 1:00PM at BAC Office, <i>Philippine Science High School – Central Mindanao Campus, Nangka, Baloi, Lanao del Norte</i> .
10.1	<p>The Procuring Entity's address is:</p> <p><i>Nangka, Baloi, Lanao del Norte</i>  <i>Engr. Rachel P. Macamay</i>  <i>Special Science Teacher V</i>  <i>Chairman, PSHS BAC</i>  <i>iancris2003@ yahoo.com</i></p>

10.4	No further instructions.
12.1	<p><b>LEGAL DOCUMENTS</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Registration certificate from SEC, Department of Trade and Industry (DTI) for sole proprietorship, or CDA for cooperatives;</li> <li><input type="checkbox"/> Mayor's/Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas.</li> </ul> <p>In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted as a post-qualification requirement in accordance with Section 34.2 of this IRR.</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Tax clearance per E.O. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).</li> <li><input type="checkbox"/> PhilGEPS Certificate of registration and membership in accordance with Section 8.5.2 of the IRR, except for foreign bidders participating in the procurement by a Philippine Foreign Service Office or Post, which shall submit their eligibility documents under Section 23.1 of the IRR: Provided, that the winning bidder shall register with the PhilGEPS in accordance with Section 37.1.4 of the IRR</li> </ul> <p><b>TECHNICAL DOCUMENTS</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Bid security in accordance with <b>ITB</b> Clause 18. If the Bidder opts to submit the bid security in the form of: <ul style="list-style-type: none"> <li><input type="checkbox"/> a bank draft/guarantee or an irrevocable letter of credit issued by a foreign bank, it shall be accompanied by a confirmation from a Universal or Commercial Bank (2% of the ABC); or</li> <li><input type="checkbox"/> a surety bond, it shall be accompanied by a certification by the Insurance Commission that the surety or insurance company is authorized to issue such instruments (5% of the ABC); or</li> <li><input type="checkbox"/> Bids Securing Declaration</li> </ul> </li> <li><input type="checkbox"/> Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid.</li> </ul> <p>The statement shall include, for each contract, the following:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> name of the contract;</li> <li><input type="checkbox"/> date of the contract;</li> <li><input type="checkbox"/> contract duration;</li> <li><input type="checkbox"/> owner's name and address;</li> </ul>

	<ul style="list-style-type: none"> <li><input type="checkbox"/> nature of work;</li> <li><input type="checkbox"/> contractor's role (whether sole contractor, subcontractor, or partner in a JV) and percentage of participation;</li> <li><input type="checkbox"/> total contract value at award;</li> <li><input type="checkbox"/> date of completion or estimated completion time;</li> <li><input type="checkbox"/> total contract value at completion, if applicable;</li> <li><input type="checkbox"/> percentage of planned and actual accomplishment, if applicable; and</li> <li><input type="checkbox"/> value of outstanding works; if applicable.</li> </ul> <p><input type="checkbox"/> Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid in accordance with ITB Clause 5.4.</p> <p>The statement shall include, for each contract, the following:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> name of the contract;</li> <li><input type="checkbox"/> date of the contract;</li> <li><input type="checkbox"/> contract duration;</li> <li><input type="checkbox"/> owner's name and address;</li> <li><input type="checkbox"/> nature of work;</li> <li><input type="checkbox"/> contractor's role (whether sole contractor, subcontractor, or partner in a JV) and percentage of participation;</li> <li><input type="checkbox"/> total contract value at award;</li> <li><input type="checkbox"/> date of completion or estimated completion time;</li> <li><input type="checkbox"/> total contract value at completion, if applicable;</li> <li><input type="checkbox"/> percentage of planned and actual accomplishment, if applicable; and</li> <li><input type="checkbox"/> value of outstanding works; if applicable.</li> </ul> <p>The statement shall be supported by the following:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Notice of award/Notice to Proceed</li> <li><input type="checkbox"/> Contract of Agreement</li> <li><input type="checkbox"/> Project Owner's Certificate of Final Acceptance issued by the Owner other than the Contractor or the Constructors Performance Evaluation System (CPES) Final Rating which must be at least satisfactory</li> <li><input type="checkbox"/> In case of contracts with the private sector, an equivalent document shall be submitted.</li> </ul> <p><input type="checkbox"/> Project Requirements, which shall include the following:</p> <ol style="list-style-type: none"> <li>a. Organizational chart for the contract to be bid;</li> </ol>
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	<p>b. List of design and construction personnel to be assigned to the contract to be bid, with their complete qualification and experience data. These personnel must meet the required minimum years of experience set in the BDS; and</p> <p>c. List of contractor's major equipment units, which are owned, leased, and/or under purchase agreements, supported by proof of ownership, certification of availability of equipment from the equipment lessor/vendor for the duration of the project, as the case may be, which must meet the minimum requirements for the contract set in the BDS.</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Preliminary Conceptual Design Plans in accordance with the degree of details specified by the procuring entity;</li> <li><input type="checkbox"/> Design and construction methods;</li> <li><input type="checkbox"/> Value engineering analysis of design and construction method;</li> <li><input type="checkbox"/> A valid Philippine Contractors Accreditation Board (PCAB) License or Special PCAB License in case of Joint Ventures, and registration for the type and cost of the contract to be bid.</li> <li><input type="checkbox"/> Sworn statement in accordance with Section 25.3 of the IRR of RA 9184 and using the form from prescribed in Section VIII. Bidding Forms.</li> <li><input type="checkbox"/> For joint venture agreement (JVA), JV partners shall submit a JVA in accordance with R.A. 4566 and its IRR. Each partner of the joint venture shall submit their respective PhilGEPS certificates of registration in accordance with Section 8.5.2 of the IRR. The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance: Provided, that the partner responsible to submit the NFCC shall likewise submit the Statement of all of its ongoing contracts and Audited Financial Statements.</li> </ul> <p><b>FINANCIAL DOCUMENTS</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> The prospective bidder's audited financial statements, showing, among others, the prospective bidders total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission.</li> <li><input type="checkbox"/> The prospective bidder's computation of Net Financial Contracting Capacity (NFCC).</li> </ul>
12.1(a)(iii)	No further instructions.
12.1(b)(ii.2)	<p>The minimum work experience requirements for key personnel are the following:</p> <p><b>DESIGN PERSONNEL</b></p>

	<p>A. Mechanical Engineer</p> <p>The Mechanical Engineer must be a Professional Mechanical Engineer with at least five (5) years' experience in HVAC and fire protection systems.</p> <p>B. Electrical Engineer</p> <p>The Electrical Engineer must be a registered Professional Electrical Engineer with at least five (5) year experience in the design of lighting, power distribution, communication systems.</p> <p>C. CAD operators / Draftsmen</p> <p>The CAD operators / Draftsmen must have at least two (2) year experience in CAD works, 3D Sketching and Rendering.</p> <p><b>CONSTRUCTION PERSONNEL</b></p> <p>A. Mechanical Engineer</p> <p>The Mechanical Engineer must be a registered Mechanical Engineer with at least five (5) years' experience in HVAC and fire protection systems.</p> <p>B. Electrical Engineer</p> <p>The Electrical Engineer must be a registered Electrical Engineer with at least five (5) years of experience in the design of lighting, power distribution, communication systems.</p> <p>C. Master Plumber</p> <p>The Master Plumber must be a registered Master Plumber with at least five (5) years of experience in installation of commercial, industrial and water systems</p> <p>D. Plumbers (minimum of 3 personnel)</p> <p>The plumber must have at least five (5) years of experience in similar and comparable projects.</p> <p>E. Welders (minimum of 3 personnel)</p> <p>The welder must have at least five (5) years of experience in similar and comparable projects.</p>
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	<p>F. Safety Officer</p> <p>The safety officer must have undergone the prescribed 40- hour Construction Safety and Health Training (COSH).</p>
12.1(b)(iii.3)	<p>The minimum major equipment requirement are the following:</p> <p>3-Units Welding Machine  1-Unit Mini Dumptruck  1-Unit Minimum of 25kwatt Generator Set  1-Unit Water Truck  1-Lot Of Scaffoldings (Metal)</p>
13.1	No Additional requirement.
13.1(b)	<p>This shall include all of the following documents:</p> <ol style="list-style-type: none"> <li>1. <i>Duly signed Financial Bid Form</i></li> <li>2. <i>Lump sum bid prices, which shall include the detailed engineering cost</i></li> <li>3. <i>Summary Sheet Detailed Unit Price Analysis (DUPA)</i></li> <li>4. <i>Detailed Unit Cost Analysis per item</i></li> <li>5. <i>Cash Flow by the quarter and payment schedule</i></li> </ol>
14.2	<i>Alternative Bids shall not be accepted.</i>
15.4	No further instruction.
16.1	The bid prices shall be quoted in Philippine Pesos.
16.3	No further instruction.
17.1	Bids shall remain valid which shall not exceed one hundred twenty (120) calendar days from the date of the opening of bids.
18.1	<p>The bid security shall be in the form of a Bid Securing Declaration or any of the following forms and amounts:</p> <ol style="list-style-type: none"> <li>1. The amount of Three Hundred Ninety Two Thousand Pesos &amp; 00/100 (P 392,000.00), if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit;</li> <li>2. The amount of Nine Hundred Eighty Thousand Pesos &amp; 00/100 (P 980,000.00) if bid security is in Surety Bond.</li> </ol>
18.2	The bid security shall be valid 120 calendar days after bid opening.
20.3	Each Bidder shall submit one (1) original and four (4) copies of the first and second components of its bid.

21	<p>The address for submission of bids is <i>Philippine Science High School-Central Mindanao Campus, Baloi, Lanao del Norte</i>.</p> <p>The deadline for submission of bids is <i>December 18, 2019, 1PM</i>.</p>
24.1	<p>The place of bid opening is Function Hall, <i>Philippine Science High School-Central Mindanao Campus, Nangka, Baloi, Lanao del Norte</i>.</p> <p>The date and time of bid opening is <i>December 18, 2019, 1:01PM</i>.</p>
24.2	No further instructions.
24.3	No further instructions.
27.3	Partial bid is not allowed. The infrastructure project is packaged in a single lot and the lot shall not be divided into sub-lots for the purpose of bidding, evaluation, and contract award.
27.4	No further instructions.
28.2	<i>The latest income and business tax returns are those within the last six months preceding the date of bid submission.</i>
31.4(f)	<ol style="list-style-type: none"> <li>1. <i>duly signed construction schedule and S-curve;</i></li> <li>2. <i>duly signed manpower schedule;</i></li> <li>3. <i>duly approved construction methods;</i></li> <li>4. <i>duly signed equipment utilization schedule;</i></li> <li>5. <i>construction safety and health program approved by the Department of Labor and Employment, and PERT/CPM.</i></li> </ol>