

**PHILIPPINE SCIENCE HIGH SCHOOL SYSTEM**

**REQUEST FOR QUOTATION FORM & NOTICE  
(GOODS)**

Office/ Campus:	CENTRAL MINDANAO
Address/ Contact Details:	Nangka, Balo-I, Lanao del Norte

Quotation No.:	21-08-131
Date :	August 17, 2021

**GENTLEMEN:**

May we request for quotation on materials enumerated hereunder. If you are interested and in a position to furnish the same, we shall be glad to have your best prices.

Delivery within 30 working days upon receipt of approved Purchase Order (PO).

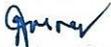
In case of failure to make the full delivery/completion within the time specified as offered/required, the Supplier/ Contractor shall be liable for liquidated damages/penalty of one-tenth (1/10) of one percent (1%) of the Contract Price per calendar day of delay minus the value of the delivered/completed portion(s) of the approved P.O./Contract.

Item #	QTY	UNIT	ITEM/DESCRIPTION	UNIT COST	TOTAL COST
<b><u>PRICES MUST BE Tax (VAT) INCLUSIVE</u></b>					
<b>Supply, Delivery and Installation</b>					
1		lot	<b>Awning Windows in the Administration Building</b>		
			<i>Specifications</i> *52 pcs (49cm x 53cm) awning windows *1/4 clear glass *powder-coated, white 1 3/4 tubular *perimeter frames for awning *panel frames for awning		
			<i>Scope of Work:</i> *Dismantling of 2pcs fixed glass sized W 41" x H 94" *Cutting of dismantled glass *Installation of 1 3/4 x 4 tubular aluminum frames in preparation for the awning window frames *Awning window fabrication *Installation of awning windows glass glazing *Removal and reinstallation of existing glass		
			<i>List of Offices to be installed:</i>		
	4	piece	FAD Chief Office		
	4	piece	Accounting Office		
	4	piece	Cashier's Office		
	4	piece	budget Office		
	4	piece	BAC Office		
	4	piece	PRU Office		
	4	piece	Records Management Office		
	4	piece	OCD Office		
	8	piece	Board Room		
	8	piece	Conference Room		
	4	piece	QMS Office		
<b>TOTAL</b>					

Delivery Term : \_\_\_\_\_  
 Delivery Time : \_\_\_\_\_  
 Payment Term : \_\_\_\_\_

Very truly yours,

**PRICES IN THE ABOVE OFFER ARE**

  
ELENA P. MARMES  
PURCHASER

Telefax:

Authorized Company  
Representative :

\_\_\_\_\_  
(Signature Over Printed Name)

Company Name :

Address :

Telephone nos. :

T.I.N. :

**IMPORTANT**

1. Prices must be typewritten in ink clearly.
2. If offering a substitute/equivalent, specify the brand and make.

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Date : August 17, 2021

Project:

Supply, Delivery and Installation of Awning Windows in the Administration Building

The PHILIPPINE SCIENCE HIGH SCHOOL SYSTEM - CENTRAL MINDANAO CAMPUS intends to apply the sum of **Two hundred Eight Thousand Pesos and 00/100 (P208,000.00)** being the Approved Budget for the Contract (ABC) to pay for the contract for the Project:

TERMS OF REFERENCE:

Please submit your quotations/proposals duly signed by you or your authorized representative not later than **August 24, 2021**, up to 10:00AM for the items described at the back, subject to the Terms of Reference provided below.

1. Bidders shall Provide **correct and accurate information** required in this form.
2. Quotations must be placed inside an envelope and duly sealed.
3. Price quotation/s must be valid for a period of one hundred twenty (120) calendar days from the date of submission.
4. **Price quotation/s** to be denominated in **Philippine pesos** include all taxes, duties, and/or levies payable.
5. **Award of Contract** shall be per item basis and shall be made to the lowest and responsive quotation which complies with the terms of reference stated herein.
6. Bidder must **submit a copy** of the following documents together with his quotations/proposals to ensure that the said consultant is technically, legally and financially capable to undertake the proposed project:
  - **Mayor's permit issued by the city or municipality where the principal place of business of the prospective bidder is located;**
  - **PhilGEPS certificate of registration;**
  - **Income/Business Tax return; and**
  - **Omnibus Sworn Statement**
7. All submitted documents **must be signed** in the bottom by the bidder or any authorized representative and place it in an enveloped and must be sealed.
8. The PSHS-CMC reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

Quotations may be submitted manually at the address and contact number indicated above.

For any clarification, you may contact Mr. Ian Cris L. Cadile through cellphone no. (063)836-0098 or email address at BAC@cmc.pshs.edu.ph.

  
IAN CRIS L. CADILE  
BAC Chairperson