



*Republic of the Philippines*  
*Department of Science and Technology*  
**PHILIPPINE SCIENCE HIGH SCHOOL - CENTRAL MINDANAO CAMPUS**  
**BIDS AND AWARDS COMMITTEE**  
Nangka, Balo-i, Lanao del Norte  
Telephone Nos. (063) 836-0098

## REQUEST FOR QUOTATION

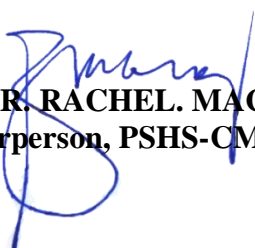
The Philippine Science High School – Central Mindanao Campus, through its Bids and Awards Committee, intends to apply the sum of Sixty Thousand Pesos & 00/100 (Php 60,000.00) being the Approved Budget for the Contract (ABC) to pay for the Procurement of Customized Notebook and Certificate as stipulated in PR No. CID2019-10-102. With the following description:

Item #	QTY	Unit	ITEM/DESCRIPTION	UNIT COST	TOTAL COST
1	100	pc	Notebook, customized, 300 leaves, ruled back to back	450.00	45,000.00
			PSHS Logo on each sheet, customized front cover		
			(with PSHS Logo)		
2	100	pc	Certificate folder, A4 size, customized	150.00	15,000.00
			<b>TOTAL</b>		<b>60,000.00</b>

The PSHS-CMC now invites suppliers to submit price quotations for the above items. Please submit your quotations/proposals duly signed by you or your authorized representative not later than November 4, 2019, up to 10:00 am for the items described below, subject to the Terms and Conditions provided at the dorsal portion of this request for quotation (RFQ).

Quotations may be submitted manually at the address and contact number indicated above.

For any clarification, you may contact Mr. Ian Cris L. Cadile through cellphone no. 09275159601 or email address at [iancris2003@yahoo.com](mailto:iancris2003@yahoo.com).

  
**ENGR. RACHEL MACAMAY**  
Chairperson, PSHS-CMC BAC

## TERMS AND CONDITION

1. Bidders shall provide **correct and accurate information** required in this form.
2. Quotations must be placed inside an envelope and duly sealed.
3. Delivery/completion within thirty (30) calendar days upon receipt of approved Purchase Order (PO).
4. **Price quotation/s** must be valid for a period of one hundred twenty (120) calendar days from the date of submission.
5. Price quotation/s, to be denominated in **Philippine pesos** include all taxes, duties, and/or levies payable.
6. **Award of contract** shall be **per item basis** and shall be made to the lowest and responsive quotation which complies with the terms and conditions stated herein.
7. Bidder must **submit a copy** of the following documents together with his quotations/proposals to ensure that the said consultant is technically, legally and financially capable to undertake the proposed project:
  - **Mayor's permit** issued by the city or municipality where the principal place of business of the prospective bidder is located;
  - **PhilGEPS certificate** of registration;
  - **Income/Business Tax return**; and
  - **Omnibus Sworn Statement**
8. All submitted documents **must be signed** in the bottom by the bidder or any authorized representative and place it in an enveloped and must be sealed.
9. The PSHS-CMC reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.