PHILIPPINE SCIENCE HIGH SCHOOL SYSTEM	REQUEST FOR QUOTATION FORM & NOTICE (GOODS)
Office/ Campus:	Central Mindanao Campus
Address/ Contact Details:	Nangka, Baloi, Lanao del Norte

Quotation No.: 19-10-231
Date : October 28, 2019

GENTLEMEN:

May we request for quotation on materials enumerated hereunder. If you are interested and in a position to furnish the same, we shall be glad to have your best prices.

Delivery within _____ working days upon receipt of approved Purchase Order (PO).

In case of failure to make the full delivery/completion within the time specified as offered/required, the Supplier/ Contractor shall be liable for liquidated damages/penalty of one-tenth (1/10) of one percent (1%) of the Contract Price per calendar day of delay minus the value of the delivered/completed portion(s) of the approved P.O./Contract.

Item #	QTY	UNIT	ITEM/DESCRIPTION	UNIT COST	TOTAL COST
			PRICES MUST BE Tax (VAT) INCLUSIVE		
1	100	pc	Notebook, customized, 300 leaves, ruled back to back		
			PSHS Logo on each sheet, customized front cover		
			(with PSHS Logo)		
2	100	pc	Certificate folder, A4 size, customized		
			TOTAL		

Delivery Term :
Delivery Time :
Payment Term :

Very truly yours,

JENNIFER L. FRASCO
OIC/PURCHASER

Telefax:

IMPORTANT
1. Prices must be typewritten in ink clearly.
2. If offering a substitute/equivalent, specify the brand and make.

PRICES IN THE ABOVE OFFER ARE CERTIFIED TRUE AND CORRECT:

Authorized Company Representative :

(Signature Over Printed Name)

Company Name :
Address :

Telephone nos. :
T.I.N. :