PHILIPPINE SCIENCE HIGH SCHOOL SYSTEM	REQUEST FOR QUOTATION FORM & NOTICE (GOODS)

Office/ Campus:	Central Mindanao Campus
Address/ Contact Details:	Nangka, Baloi, Lanao del Norte

Quotation No.:	19-11-251
Date :	November 7, 2019

GENTLEMEN:

May we request for quotation on materials enumerated hereunder. If you are interested and in a position to furnish the same, we shall be glad to have your best prices.

Delivery within _____ working days upon receipt of approved Purchase Order (PO).

In case of failure to make the full delivery/completion within the time specified as offered/required, the Supplier/ Contractor shall be liable for liquidated damages/penalty of one-tenth (1/10) of one percent (1%) of the Contract Price per calendar day of delay minus the value of the delivered/completed portion(s) of the approved P.O./Contract.

Item #	QTY	UNIT	ITEM/DESCRIPTION	UNIT COST	TOTAL COST
			PRICES MUST BE Tax (VAT) INCLUSIVE		
1	15	pc	supply and delivery of lateral steel cabinets with 3-layer		
			of drawers		
			TOTAL		

Delivery Term :
Delivery Time :
Payment Term :

Very truly yours,

JENNIFER L. FRASCO
OIC-PURCHASER

Telefax:

PRICES IN THE ABOVE OFFER ARE CERTIFIED TRUE AND CORRECT:

Authorized Company Representative : _____
(Signature Over Printed Name)

Company Name :
Address :
Telephone nos. :
T.I.N. :

IMPORTANT
1. *Prices must be typewritten in ink clearly.*
2. *If offering a substitute/equivalent, specify the brand and make.*