

## ***Section III. Bid Data Sheet***

### **Notes on the Bid Data Sheet**

This Section is intended to assist the Procuring Entity in providing the specific information in relation to corresponding clauses in the ITB, and has to be prepared for each specific procurement.

The PROCURING ENTITY should specify in the BDS information and requirements specific to the circumstances of the Procuring Entity, the processing of the procurement, the applicable rules regarding Bid price and currency, and the Bid evaluation criteria that will apply to the Bids. In preparing this Section, the following aspects should be checked:

- (a) Information that specifies and complements provisions of Section II. Instructions to Bidders must be incorporated.
- (b) Amendments and/or supplements, if any, to provisions of Section II. Instructions to Bidders as necessitated by the circumstances of the specific procurement, must also be incorporated.

For foreign-assisted projects, the Bid Data Sheet to be used is provided in Section X-Foreign-Assisted Projects.

# Bid Data Sheet

| ITB Clause |   |
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| 1.1        | <p>The PROCURING ENTITY is <i>Philippine Science High School – Central Mindanao Campus</i>.</p> <p>The name of the Contract is <i>Completion of Academic Building I (Re-Bidding)</i>.</p> <p>The identification number of the Contract is <i>CMC INFRA 19-12-017</i>.</p>   |
| 2          | <p>The Funding Source is:</p> <p>The Government of the Philippines (GOP) through <i>National Expenditure Program FY2020 intends to apply the sum of Four Million Eight Hundred Fifty Thousand Pesos &amp; 00/100 (Php 4,850,000.00)</i>.</p> <p>The name of the Project is <i>Completion of Academic Building I (Re-Bidding)</i>.</p> |
| 3.1        | No further instructions.  |
| 5.1        | No further instructions.  |
| 5.2        | Bidding is restricted to eligible bidders as defined in ITB Clause 5.1.   |
| 5.4        | Must have an experience of having completed a Single Largest Completed Contract (SLCC) that is similar to the project to be bid, equivalent to at least 50% of the ABC within 10 years from the date of opening of bids.  |
| 8.1        | Subcontracting is not allowed.  |
| 8.2        | Not applicable.   |
| 9.1        | The Procuring Entity will hold a pre-bid conference for this Project on December 16, 2019 9:00AM at BAC Office, <i>Philippine Science High School – Central Mindanao Campus, Nangka, Baloi, Lanao del Norte</i> .   |
| 10.1       | <p>The Procuring Entity's address is:</p> <p><i>Nangka, Baloi, Lanao del Norte</i><br/> <i>Engr. Rachel P. Macamay</i><br/> <i>Special Science Teacher V</i><br/> <i>Chairman, PSHS BAC</i><br/> <i>iancris2003@yahoo.com</i></p>   |
| 10.4       | No further instructions.  |

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LEGAL DOCUMENTS

1. Registration certificate from SEC, Department of Trade and Industry (DTI) for sole proprietorship, or CDA for cooperatives;
2. Mayor's/Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas.

In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted as a post-qualification requirement in accordance with Section 34.2 of this IRR.

3. Tax clearance per E.O. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).
4. PhilGEPS Certificate of registration and membership in accordance with Section 8.5.2 of the IRR, except for foreign bidders participating in the procurement by a Philippine Foreign Service Office or Post, which shall submit their eligibility documents under Section 23.1 of the IRR: Provided, that the winning bidder shall register with the PhilGEPS in accordance with Section 37.1.4 of the IRR

TECHNICAL DOCUMENTS

1. Bid security in accordance with ITB Clause 18. If the Bidder opts to submit the bid security in the form of:
  - a. a bank draft/guarantee or an irrevocable letter of credit issued by a foreign bank, it shall be accompanied by a confirmation from a Universal or Commercial Bank (2% of the ABC); or
  - b. a surety bond, it shall be accompanied by a certification by the Insurance Commission that the surety or insurance company is authorized to issue such instruments (5% of the ABC); or
  - c. Bids Securing Declaration
2. Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid.

The statement shall include, for each contract, the following:

- ✓ name of the contract;
- ✓ date of the contract;
- ✓ contract duration;
- ✓ owner's name and address;
- ✓ nature of work;
- ✓ contractor's role (whether sole contractor, subcontractor, or partner in a JV) and percentage of participation;
- ✓ total contract value at award;
- ✓ date of completion or estimated completion time;
- ✓ total contract value at completion, if applicable;
- ✓ percentage of planned and actual accomplishment, if applicable; and
- ✓ value of outstanding works; if applicable.

3. Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid in accordance with ITB Clause 5.4.

The statement shall include, for each contract, the following:

- ✓ name of the contract;
- ✓ date of the contract;
- ✓ contract duration;
- ✓ owner's name and address;
- ✓ nature of work;
- ✓ contractor's role (whether sole contractor, subcontractor, or partner in a JV) and percentage of participation;
- ✓ total contract value at award;
- ✓ date of completion or estimated completion time;
- ✓ total contract value at completion, if applicable;
- ✓ percentage of planned and actual accomplishment, if applicable; and
- ✓ value of outstanding works; if applicable.

The statement shall be supported by the following:

- ✓ Notice of award/Notice to Proceed
- ✓ Contract of Agreement
- ✓ Project Owner's Certificate of Final Acceptance issued by the Owner other than the Contractor or the Constructors Performance Evaluation System (CPES) Final Rating which must be at least satisfactory
- ✓ In case of contracts with the private sector, an equivalent document shall be submitted.

4. Project Requirements, which shall include the following:

- ✓ Organizational chart for the contract to be bid;
- ✓ List of design and construction personnel to be assigned to the contract to be bid, with their complete qualification and experience

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|              | <p>data. These personnel must meet the required minimum years of experience set in the BDS; and</p> <ul style="list-style-type: none"> <li>✓ List of contractor’s major equipment units, which are owned, leased, and/or under purchase agreements, supported by proof of ownership, certification of availability of equipment from the equipment lessor/vendor for the duration of the project, as the case may be, which must meet the minimum requirements for the contract set in the BDS.</li> </ul> <ol style="list-style-type: none"> <li>5. Two (2) Preliminary Conceptual Design Plans in accordance with the degree of details specified by the procuring entity;</li> <li>6. Design and construction methods;</li> <li>7. Value engineering analysis of design and construction method;</li> <li>8. A valid Philippine Contractors Accreditation Board (PCAB) License or Special PCAB License in case of Joint Ventures, and registration for the type and cost of the contract to be bid. For this project project, a minimum PCAM License is Small A or B.</li> <li>9. Sworn statement in accordance with Section 25.3 of the IRR of RA 9184 and using the form from prescribed in Section VIII. Bidding Forms.</li> </ol> <p>For joint venture agreement (JVA), JV partners shall submit a JVA in accordance with R.A. 4566 and its IRR. Each partner of the joint venture shall submit their respective PhilGEPS certificates of registration in accordance with Section 8.5.2 of the IRR. The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance: Provided, that the partner responsible to submit the NFCC shall likewise submit the Statement of all of its ongoing contracts and Audited Financial Statements.</p> <p><b>FINANCIAL DOCUMENTS</b></p> <ol style="list-style-type: none"> <li>1. The prospective bidder’s audited financial statements, showing, among others, the prospective bidders total and current assets and liabilities, stamped “received” by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission.</li> <li>2. The prospective bidder’s computation of Net Financial Contracting Capacity (NFCC).</li> </ol> |
| 12.1(a)(iii) | No further instructions.  |

12.1(b)(ii.2)

#### DESIGN PERSONNEL

The key professionals and the respective qualifications of the DESIGN PERSONNEL in as follows:

##### A. Design Architect

The Design Architect must be duly-licensed with at least five (5) year experience in the interior designing of residential, academic or institutional facilities and other buildings. He / She must also provide a portfolio of completed Construction of his/her Interior Designs.

##### B. Electrical Engineer

The Electrical Engineer must be a registered Professional Electrical Engineer with at least five (5) year experience in the design of lighting, power distribution, communication systems.

##### C. CAD operators / Draftsmen

Two (2) CAD operators / Draftsmen must have at least two (2) year experience in CAD works, 3D Sketching and Rendering.

#### CONSTRUCTION PERSONNEL

The key professionals and the respective qualifications of the CONSTRUCTION PERSONNEL shall be as follows:

##### A. Architect

The Project Architect shall be a licensed architect with at least five (5) years of experience in similar and comparable projects and shall preferably be knowledgeable in the different architectural methods.

##### B. Electrical Engineer

The Electrical Engineer must be a registered Electrical Engineer with at least five (5) years of experience in the design of lighting, power distribution and preferably knowledgeable in developments in emergent efficient lighting technologies and energy management.

##### C. Foreman

The Foreman must have at least five (5) years of experience in similar and

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|                | comparable projects.<br><br>D. Safety Officer<br><br>The safety officer must be an accredited safety practitioner by the Department of Labor and Employment (DOLE) and has undergone the prescribed 40-hour Construction Safety and Health Training (COSH).  |
| 12.1(b)(iii.3) | The minimum major equipment requirement are the following:<br><br><ol style="list-style-type: none"> <li>1. Mini dump truck = 1 unit</li> <li>2. Generator set minimum of 25KWATT = 1 unit</li> <li>3. Scaffoldings (metal) = 1 lot</li> </ol>   |
| 13.1           | No Additional requirement.   |
| 13.1(b)        | This shall include all of the following documents:<br><br><ol style="list-style-type: none"> <li>1. <i>Duly signed Financial Bid Form</i></li> <li>2. <i>Lump sum bid prices, which shall include the detailed engineering cost</i></li> <li>3. <i>Summary Sheet Detailed Unit Price Analysis (DUPA)</i></li> <li>4. <i>Detailed Unit Cost Analysis per item</i></li> <li>5. <i>Cash Flow by the quarter and payment schedule</i></li> </ol>   |
| 14.2           | <i>Alternative Bids shall not be accepted.</i>   |
| 15.4           | No further instruction.  |
| 16.1           | The bid prices shall be quoted in Philippine Pesos.  |
| 16.3           | No further instruction.  |
| 17.1           | Bids shall remain valid which shall not exceed one hundred twenty (120) calendar days from the date of the opening of bids.  |
| 18.1           | The bid security shall be in the form of a Bid Securing Declaration or any of the following forms and amounts:<br><br><ol style="list-style-type: none"> <li>1. The amount of Ninety Seven Thousand Pesos &amp; 00/100 (P 97,000.00), if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit;</li> <li>2. The amount of Two Hundred Forty Two Thousand Five Hundred Pesos &amp; 00/100 (P 242,500.00) if bid security is in Surety Bond.</li> </ol> |
| 18.2           | The bid security shall be valid 120 calendar days after bid opening.   |

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| 20.3    | Each Bidder shall submit one (1) original and four (4) copies of the first and second components of its bid.   |
| 21      | The address for submission of bids is <i>Philippine Science High School-Central Mindanao Campus, Baloi, Lanao del Norte</i> .<br><br>The deadline for submission of bids is <i>January 2, 2020, 1PM</i> .  |
| 24.1    | The place of bid opening is BAC Office, <i>Philippine Science High School-Central Mindanao Campus, Nangka, Baloi, Lanao del Norte</i> .<br><br>The date and time of bid opening is <i>January 2, 2020, 1:01PM</i> .  |
| 24.2    | No further instructions.   |
| 24.3    | No further instructions.   |
| 27.3    | Partial bid is not allowed. The infrastructure project is packaged in a single lot and the lot shall not be divided into sub-lots for the purpose of bidding, evaluation, and contract award.  |
| 27.4    | No further instructions.   |
| 28.2    | <i>The latest income and business tax returns are those within the last six months preceding the date of bid submission.</i>   |
| 31.4(f) | <ol style="list-style-type: none"> <li>1. <i>duly signed construction schedule and S-curve;</i></li> <li>2. <i>duly signed manpower schedule;</i></li> <li>3. <i>duly approved construction methods;</i></li> <li>4. <i>duly signed equipment utilization schedule;</i></li> <li>5. <i>construction safety and health program approved by the Department of Labor and Employment, and PERT/CPM.</i></li> </ol> |