



Republic of the Philippines  
Department of Science and Technology  
**PHILIPPINE SCIENCE HIGH SCHOOL - CENTRAL MINDANAO CAMPUS**  
BIDS AND AWARDS COMMITTEE (BAC)

Nangka, Balo-i, Lanao del Norte  
Telephone No. (063) 836-0098  
www.cmc.pshs.edu.ph



**NOTICE OF AWARD**

December 29, 2022

**MR. THOMAS S. LAYA, CSP, CSMS, CST**  
President  
**SERBERUS JANITORIAL & CARETAKER SERVICES INC.**  
TSL & Sons Bldg. 1, Purok 8,  
Pindugangan, Tipanoy, Iligan City  
Telefax No. (063) 221-5558

Dear Mr. Laya:

We are happy to inform you that your bid dated December 7, 2022 for the execution of the **Janitorial and Other Manpower Services for CY 2023**, for the Contract Price of equivalent to **Five Million Two Hundred Fifty Eight Thousand Four Hundred Forty Seven Pesos & 50/100 Only (Php 5,258,447.50)** as corrected and modified in accordance with the Instructions to Bidders is hereby accepted.

In this regard, we would like to invite you post the performance security on or before **January 9, 2023** in accordance with Section 39 and sign the contract as provided in Section 37.2 of the newly revised IRR of RA 9154.

The performance security shall be in an amount not less than the required percentage of the total contract price in accordance with the following schedule:

Form of Performance Security	Amount of Performance Security
a) Cash or cashier's/manager's check issued by a Universal or Commercial Bank.	Five Percent (5%) =Php262,922.38
b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank. Provided however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.	Five Percent (5%) =Php262,922.38
c) Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.	Thirty Percent (30%) =Php1,577,534.25

Very truly yours,

**FRANKLIN L. SALISID**  
Campus Director

(Signature over printed name)

Date: DEC. 29, 2022



Republic of the Philippines

**DEPARTMENT OF SCIENCE AND TECHNOLOGY**  
**PHILIPPINE SCIENCE HIGH SCHOOL –CENTRAL MINDANAO CAMPUS**  
**OFFICE OF BIDS AND AWARDS COMMITTEE**

**NOTICE TO PROCEED**

January 23, 2023

**MR. THOMAS S. LAYA, CSP, CSMS, CST**  
**President**  
**SERBERUS JANITORIAL & CARETAKER**  
**SERVICES, INC.**  
**Badelles St. Ext. Pala-o, Iligan City**  
**Telefax No. (063) 221-5558**

Dear Sir Thomas:

The attached Contract of Agreement having been approved, notice is hereby given to **SERBERUS JANITORIAL & CARETAKER SERVICES, INC.** that work may proceed on the **Janitorial and Other Manpower Services for CY 2023** effective from the date of approval of the said Contract of Agreement.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Philippine Science High School – Central Mindanao Campus.

Very truly yours,

  
**FRANKLIN L. SALISID**  
Campus Director

I acknowledge receipt of this Notice on: 1-23-23

Name of the Representative of the Bidder: THOMAS S. LAYA

Authorized Signature:  \_\_\_\_\_



CONTRACT AGREEMENT

THIS AGREEMENT made the 2<sup>nd</sup> day of January 2023 between **PHILIPPINE SCIENCE HIGH SCHOOL – CENTRAL MINDANAO CAMPUS** of the Philippines (hereinafter called “the Entity”) of the one part and **SERBERUS JANITORIAL & CARETAKER SERVICES, INC.** of Pindugangan, Iligan City (hereinafter called “the Supplier”) of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly to provide and assign staff to serve from January 2, 2023 to December 31, 2023 and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **FIVE MILLION TWO HUNDRED FIFTY-EIGHT THOUSAND FOUR HUNDRED FORTY-SEVEN PESOS & 50/100 ONLY (Php 5,258,447.50)** (hereinafter called “the Contract Price”).

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:

- i. Philippine Bidding Documents (PBDs);
  - i. Schedule of Requirements;
  - ii. Technical Specifications;
  - iii. General and Special Conditions of Contract; and
  - iv. Supplemental or Bid Bulletins, if any
- ii. Winning bidder’s bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder’s bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder’s response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity’s bid evaluation;

- iii. Performance Security;
- iv. Notice of Award of Contract; and the Bidder’s conforme thereto; and
- v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**

ELIZA A. ARSENA  
Serberus Janitorial & Caretaker Service, Inc.  
Representative

MARISA L. DAHAN  
Chief, FAD/SAO

THOMAS A. CSP, GMS, CST  
President

FRANKLIN L. SALISID  
Campus Director



Republic of the Philippines


**DEPARTMENT OF SCIENCE AND TECHNOLOGY**  
**PHILIPPINE SCIENCE HIGH SCHOOL –CENTRAL MINDANAO CAMPUS**



Certificate No.  
PHP QMS 21 93 0067

3. In consideration for the sum of FIVE MILLION TWO HUNDRED FIFTY-EIGHT THOUSAND FOUR HUNDRED FORTY-SEVEN PESOS & 50/100 ONLY (Php 5,258,447.50) or such other sums as may be ascertained SERBERUS JANITORIAL & CARETAKER SERVICES, INC. agrees to provide and assign staff to serve from January 2, 2023 to December 31, 2023 in accordance with his/her/its Bid.
4. The PHILIPPINE SCIENCE HIGH SCHOOL – CENTRAL MINDANAO CAMPUS agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

  
**FRANKLIN L. SALISID**  
Campus Director

PHILIPPINE SCIENCE HIGH SCHOOL  
CENTRAL MINDANAO CAMPUS

  
**THOMAS S. LANZA, CSP, CSMS, CST**  
President

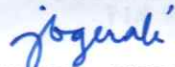
SERBERUS JANITORIAL &  
CARETAKER SERVICES, INC.

**SIGNED IN THE PRESENCE OF:**

  
**MARISA L. DAHAN**  
Chief, FAD/SAO

  
**ELIZA A. ARSENAL**  
Serberus Janitorial & Caretaker Services, Inc.  
Representative

**CERTIFIED FUNDS AVAILABLE:**

  
**JOCELYN B. GERALI**  
Accountant II



Republic of the Philippines

**DEPARTMENT OF SCIENCE AND TECHNOLOGY**  
**PHILIPPINE SCIENCE HIGH SCHOOL –CENTRAL MINDANAO CAMPUS**



Certificate No.  
PHP QMS 21 93 0067

Republic of the Philippines)  
\_\_\_\_\_ ILIGAN CITY ) s.s.

**ACKNOWLEDGMENT**

BEFORE ME, a Notary Public for an in ILIGAN CITY, Philippines, this 23 JAN 2023 day of \_\_\_\_\_, personally appeared:

Name	Identification Number	Issued on	Issued at
FRANKLIN L. SALISID	School ID No. 11907004		PSHS-CMC, Nangka, Balo-i, Lanao del Norte
THOMAS S. LAYA, CSP, CSMS, CST	SSS NO. 08-0282365-0		Iligan City

Known to me and to me known to be the same person who executed the foregoing instrument consisting of three (3) pages, including the page whereon this Acknowledgment is written, all pages signed by both parties and their instrumental witnesses, and they acknowledge before me that the same is their free and voluntary act and deed and that of the Agencies they represent.

WITNESS MY HAND AND NOTARIAL SEAL, on the date and place first above written.

Doc. No. 194 :  
Page No. 40 :  
Book No. 1 :  
Series of 2023 :

**ATTY. EMMANUEL C. SALIBAY**  
NOTARY PUBLIC  
ILIGAN CITY AND LANA DEL NORTE  
NOTARIAL COMMISSION NO. 25-379  
UNTIL DEC. 31, 2024  
IDP LIFE MEMBER NO. 08280  
PTR NO. 1052028 01/07/2023 I.C.  
MCLE COMPL. NO. VII 1019834 04/14/25  
ATTORNEY'S ROLL NO. 48931  
TIN NO. 166-615-120