



Republic of the Philippines
Department of Science and Technology
PHILIPPINE SCIENCE HIGH SCHOOL –CENTRAL MINDANAO CAMPUS
BIDS AND AWARDS COMMITTEE (BAC)

Nangka, Balo-i, Lanao del Norte
Telephone No. (063) 836-0098
www.cmc.pshs.edu.ph

BAC Resolution Declaring SCRB and Recommending Approval

PSHS-CMC BAC Office
November 21, 2023
10:15 A.M.
Resolution No. 2023-11-126A

WHEREAS, the budget for the Janitorial and Other Manpower Services for CY 2024 is included in the National Expenditure Program for CY 2024;

WHEREAS, the Approved Budget for the Contract (ABC) is Five Million Six Hundred Twenty Five Thousand Three Hundred Eighty Four Pesos & 96/100 (Php 5,625,384.96);

WHEREAS, the Philippine Science High School – Central Mindanao Campus advertised the Invitation to Bid for the Janitorial and Other Manpower Services for CY 2024 in PhilGEPS website, CMC website and a conspicuous place at the premises of PSHS-CMC from October 17 – 24, 2024. The deadline for the submission of bids is on November 6, 2023 at 10:00am;

WHEREAS, in response to the said advertisement, one (1) interested bidder responded to the Invitation to Bid namely; Serberus Janitorial and Caretaker Services, Inc, acquired the bid documents and pay the non-refundable fee of Php 6,000.00;

WHEREAS, in the scheduled Pre-Bid Conference on October 25, 2023 @ 1:00PM, one (1) interested bidder attended the said conference, Serberus Janitorial and Caretaker Services, Inc, ;

WHEREAS, Serberus Janitorial and Caretaker Services, Inc, submitted their legal, technical and financial requirement before the 10:00am deadline for submission;

WHEREAS, on November 6, 2023 the bids and award committee opened and screened the Eligibility/Legal Documents, and Technical Documents of the interested bidder of Serberus Janitorial and Caretaker Services, Inc, with the following results:

Name of Bidders	Result/Remark
Serberus Janitorial and Caretaker Services, Inc,	• Eligible

WHEREAS, the financial proposals of the eligible bidders were opened in the same date and the result as follows:

Name Of Bidder	Bid Amount (As Read)	% Variance from ABC	Result
Serberus Janitorial and Caretaker Services, Inc,	Php 5,618,280.96	-0.001%	Complying

WHEREAS, the BAC TWG conducted detailed bid evaluation and it was duly approved by the Bids and Awards Committee on November 7-13, 2023 with the following results;

Name Of Bidder	Bid Amount (As Calculated)	% Variance from ABC	Result
Serberus Janitorial and Caretaker Services, Inc,	Php 5,618,281.32	-0.001%	Complying

WHEREAS, upon post qualification and careful examination, validation and verification of all the eligibility, technical and financial requirements submitted by Serberus Janitorial and Caretaker Services, Inc, the Lowest Calculated Bid and their bid had been found to be responsive to all requirements;

NOW, THEREFORE, We, the Members of the Bids and Awards Committee, hereby RESOLVE as it is hereby RESOLVED:

- a) To award the **Janitorial and Other Manpower Services for CY 2024** in the amount of **Five Million Six Hundred Eighteen Thousand Two Hundred Eighty Pesos & 96/100 Only (Php 5,618,280.96)**;
- b) To recommend for approval by the proper authority of the PSHS-CMC the foregoing findings.

RESOLVED, at the PSHS-CMC BAC Office, this 21st day of November, 2023.

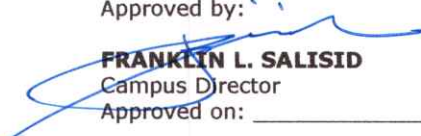

GAY MARIE T. MADRAZO
BAC Chairperson

(in-hibit)
MARISA L. DAHAN
BAC Vice-Chairman


JESSERIE G. BUTA
BAC Member/En-User


IAN CRIS L. CADILE
BAC Member

Approved by:


FRANKLIN L. SALISID
Campus Director

Approved on: _____

Contract Agreement Form for the Procurement of Goods (Revised)
[Not required to be submitted with the Bid, but it shall be submitted within ten (10) days after receiving the Notice of Award]

CONTRACT AGREEMENT

THIS AGREEMENT made the 8th day of January 2024 between PHILIPPINE SCIENCE HIGH SCHOOL – CENTRAL MINDANAO CAMPUS of Nangka, Baloi, Lanao del Norte, Philippines (hereinafter called "the Entity") of the one part and SERBERUS JANITORIAL & CARETAKER SERVICES INC. of TSL & Sons Bldg. 1, Purok 8, Pindugangan, Tipanoy, Iligan City, Philippines (hereinafter called "the Supplier") of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly on providing and assigning staff to serve from January 2, 2024 to December 27, 2024 and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **Five Million Six Hundred Eighteen Thousand Two Hundred Eighty Pesos & 96/100 Only (Php 5,618,280.96)** (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:

- i. Philippine Bidding Documents (PBDs);
 1. Schedule of Requirements;
 - ii. Technical Specifications;
 - iii. General and Special Conditions of Contract; and
 - iv. Supplemental or Bid Bulletins, if any
- ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;
- Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
- iii. Performance Security;
- iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
- v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.

FRANKLIN L. SALISID
Campus Director

THOMAS S. LAYA, CSP, CSMS, CST
President

MARISA L. DAHAN
Chief, FAD/SAO

ELIZA A. ARSENAL
Serberus Janitorial & Caretaker Services, Inc.
Representative

3. In consideration for the sum of **Five Million Six Hundred Eighteen Thousand Two Hundred Eighty Pesos & 96/100 Only (Php 5,618,280.96)** or such other sums as may be ascertained, **SERBERUS JANITORIAL & CARETAKER SERVICES INC.** agrees to **provide and assign staff to serve from January 2, 2024 to December 27, 2024** in accordance with his/her/its Bid.
 4. The **PHILIPPINE SCIENCE HIGH SCHOOL - CENTRAL MINDANAO CAMPUS** agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.
- IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

FRANKLIN L. SALISID
Campus Director

for:

THOMAS S. LAYA, CSP, CSMS, CST
President

for:

PHILIPPINE SCIENCE HIGH SCHOOL - SERBERUS JANITORIAL & CARETAKER SERVICES, INC

CENTRAL MINDANAO CAMPUS

SIGNED IN THE PRESENCE OF:

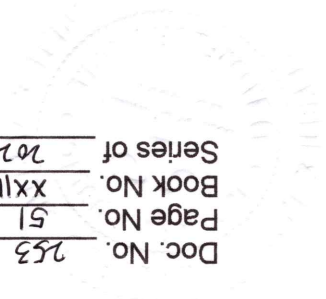
MARISA L. DAHAN
Chief, FAD/SAO

ELIZA A. ARSENAL
 Serberus Janitorial & Caretaker Services, Inc.
 Representative

CERTIFIED FUNDS AVAILABLE:

CATHY E. CUARTO
 Accountant II

Doc. No. 253
 Page No. 51
 Book No. XXIII
 Series of 2024



ATTY. EMMANUEL O. SALIBAY
 NOTARY PUBLIC
 ILIGAN CITY AND LANAO DEL NORTE
 NOTARIAL COMMISSION NO. 23-379
 UNTIL DEC. 31, 2024
 IBP LIFE MEMBER 08289
 PTR NO. 1256369 JAN 03, 2024, I.C.
 MCLE COMPL. NO. VII-0019864 04/14/25
 ROLL NO. 48931/TIN NO. 166-615-120

[Handwritten Signature]

WITNESS MY HAND AND NOTARIAL SEAL, on the date and place first above written.

Known to me and to me known to be the same person who executed the foregoing instrument consisting of three (3) pages, including the page whereon this Acknowledgment is written, all pages signed both parties and their instrumental witnesses and they acknowledge before me that the same is their free and voluntary act and deed and that of the Agencies they represent.

Name	Identification	Issued On	Issued at
FRANKLIN L. SALISID	School I No. 11907004		PSHS-CMC, Nangka, Balo-I, Lanao del Norte
THOMAS S. LAYA, CSP, CSMS, CST			

BEFORE ME, a Notary Public for and in ILIGAN CITY, Philippines, this 08 JAN 2024 day of _____, personally appeared _____,

Republic of the Philippines
 (ILIGAN CITY) s.s

Acknowledgment



Republic of the Philippines
Department of Science and Technology
PHILIPPINE SCIENCE HIGH SCHOOL –CENTRAL MINDANAO CAMPUS
BIDS AND AWARDS COMMITTEE (BAC)

Nangka, Balo-i, Lanao del Norte

Telephone No. (063) 836-0098

www.cmc.pshs.edu.ph

Notice of Award

December 28, 2023

MR. THOMAS S. LAYA, CSP, CSMS, CST

President

SERBERUS JANITORIAL AND CARETAKER SERVICES, INC.

Pindugangan, Tipanoy, Iligan City

Telefax No. (063) 221-5558

Dear Sir:

We are happy to inform you that your Bid dated November 6, 2023 for the execution of the **JANITORIAL AND OTHER MANPOWER SERVICES FOR CY 2024**, for the Contract Price of equivalent to **Five Million Six Hundred Eighteen Thousand Two Hundred Eighty Pesos & 96/100 Only (Php 5,618,280.96)** as corrected and modified in accordance with the Instructions to Bidders is hereby accepted.

In this regard, we would like to invite you until January 8, 2024 to post the performance security in accordance with Section 39 and sign the contract as provided in Section 37.2 of the newly revised IRR.

Very truly yours,


FRANKLIN L. SALISID
Campus Director

Conforme:


MR. THOMAS S. LAVA, CSP, CSMS, CST

(Signature over printed name)

Date: 12-28-23



Republic of the Philippines

DEPARTMENT OF SCIENCE AND TECHNOLOGY

PHILIPPINE SCIENCE HIGH SCHOOL –CENTRAL MINDANAO CAMPUS

OFFICE OF BIDS AND AWARDS COMMITTEE

NOTICE TO PROCEED

January 8, 2024

MR. THOMAS S. LAYA, CSP, CSMS, CST
President
SERBERUS JANITORIAL & CARETAKER
SERVICES INC.
TSL & Sons Bldg. 1, Purok 8,
Pindugangan, Tipanoy, Iligan City
Telefax No. (063) 221-5558

Dear Sir Laya:

The attached Contract of Agreement having been approved, notice is hereby given to **SERBERUS JANITORIAL & CARETAKER SERVICES INC.** that work may proceed on the **Janitorial and Other Manpower Services for CY 2024** effective on January 2, 2024.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Philippine Science High School – Central Mindanao Campus.

Very truly yours,


FRANKLIN L. SALISID
Campus Director

I acknowledge receipt of this Notice on:

1-8-24

Name of the Representative of the Bidder:

Eriza A. Arsenal

Authorized Signature: _____