



NOTICE OF JOB VACANCY

Position Title: **Special Science Teachers**

Area of Specialization: **CHEMISTRY / SOCIAL SCIENCE (History)**

Salary: **85,074(SSTV) / 66,867 (SSTIV) / 46,791 (SSTIII) / 35,106 (SSTII)**

Place of Assignment: **PSHS-Central Mindanao Campus, Nangka, Balo-i,
Lanao del Norte**

Minimum Qualifications:

SST V

- Master's degree in Education or in specialized field in Science, Mathematics or in any of the related subjects
- 16 hours of relevant training
- 5 years relevant teaching experience
- Filipino citizen, with good moral character, have never been found guilty / convicted of any administrative offense and/or crime

SSTIV

- Master's degree in Education or in specialized field in Science, Mathematics or in any of the related subjects
- 16 hours of relevant training
- 4 years relevant teaching experience
- Filipino citizen, with good moral character, have never been found guilty / convicted of any administrative offense and/or crime

SST III

- Bachelor's degree in Education or in a specialized field in Science, Mathematics or in any related subjects, preferably Master's degree in Education or in a specialized field in Science, Mathematics or in any of the related subjects
- 16 hours of relevant training
- 3 years relevant teaching experience
- Filipino citizen, with good moral character, have never been found guilty / convicted of any administrative offense and/or crime

SST II

- Bachelor's degree in Education or in a specialized field in Science, Mathematics or in any related subjects, preferably Master's degree in Education or in a specialized field in Science, Mathematics or in any of the related subjects
- 8 hours of relevant training
- 2 years relevant teaching experience
- Filipino citizen, with good moral character, have never been found guilty / convicted of any administrative offense and/or crime



Job Functions:

- Provides varied learning experiences in the course he teaches in and out of the school for the full development of the capabilities of the individual students.
- Conducts formal classroom and/or laboratory work;
- Supervises students during flag ceremonies, programs/convocations, and other school activities;
- Checks and records the daily attendance of students;
- Checks on students' uniforms, ID and haircut;
- Implements a systematic checking, recording and record-keeping of student's performance;
- Accompanies and attends to students during educational trips, and other related activities;
- Implements the policies stipulated in the manuals and memoranda;
- Prepares instructional materials, tests, and activities to facilitate the teaching-learning process;
- Enforces school regulations regarding cleanliness and orderliness in the classroom and in the school campus;
- Follows a lawful directives emanating cleanliness and orderliness in the classroom and in the school campus;
- Takes care of school properties issued to him for use in relation to his work;
- Serves as examiner/proctor in the PSHS System Screening Examination;
- Performs other duties which may be assigned from time to time;
- Participates in the development of the guidance Program of the school.
- Conducts homeroom meeting;
- Provides guidance and counseling to individual students during regular consultation hours;
- Consults with other Faculty Members/Guidance Counselors on problems related to students' academic performance and behavior;
- Confer with Parents as the need arises.

Qualified applicants should submit their:

1. Application Letter;
2. Comprehensive Resume (use/fill out the [CSC Form 212, Revised 2017](#) that should be answered properly and completely, e.g., "inclusive dates (mm/dd/year - mm/dd/year)", etc. **DO NOT LEAVE ANY SPACE BLANK, PUT N.A. (not applicable) or NONE**, as appropriate);
3. Copy of Official Transcript of Records;
4. Authenticated Certificate of Eligibility or Board Results;
5. Certificates of training and previous employment **not later than July 27, 2020**, personally, via e-mail or through postal service. **Please send your application to the address below.**

FRANKLIN L. SALISID

Director III

Philippine Science High School-Central Mindanao Campus

Nangka, Balo-i, Lanao del Norte

Tel. No.: (063) 836-0098/09157467686

E-mail: lcagillamac@yahoo.com.ph / records@cmc.pshs.edu.ph